

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
August 4, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Absent  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE PSA WITH ROBERT CRONIN. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Robert Cronin for conflicts attorney not to exceed \$35,000/annually.
- 2.2 APPROVE PSA WITH BEARING & DRIVE SOLUTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Bearing & Drive Solutions, IV, Inc. on an as needed basis.
- 2.3 APPROVE PSA WITH ARRAYA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved

professional service agreement with Arraya Solutions not to exceed \$27,000 off of COSTARS contract.

Mr. Mussare said this is a lot of money, and asked for Mr. Demi to explain why it is needed.

Karl Demi said this is to provide data storage and is used by all departments. This will allow for millions of dollars in data to have continuity of operations.

Mr. Mirabito asked if the courts and the sheriff use this?

Mr. Demi replied that the civil cases are dependent upon this and the sheriff does use this.

Mr. Mussare asked if recall speed will be enhanced.

Karl Demi said yes.

Mr. Mussare asked if the county is being cyber attacked.

Mr. Demi said yes, over 200 attacks per day, and detailed some types of attacks.

2.4 APPROVE PSA WITH ARRAYA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Arraya Solutions not to exceed \$20,000 off of COSTARS contract.

2.5 APPROVE LEASE AGREEMENT WITH EMC CORP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved master lease agreement with EMC Corporation for 0% financing for five years.

2.6 APPROVE LEASE AGREEMENT WITH BLAST IU 17. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved lease agreement with Blast IU 17 for antenna on Blad Eagle Tower site.

2.7 APPROVE PHARE GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved 2016 PHARE grant application to PHFA in the amount of \$1,100,000.

Kim Wheeler explained that the county so far has received \$6.1 million in PHARE funds.

2.8 APPROVE BROWNFIELDS GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved application to the US EPA for Brownfields Area-Wide Planning Grant in the amount of \$200,000.

Joshua Schnitzlein explained that 8 sites have been identified. These funds cannot be used for Phase I or Phase II as it is a planning grant. There is no cost share for the county.

2.9 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved personnel actions:

Prison - Joel A. Worthington as full time replacement  
Correctional Officer Relief - COI - \$15.54/hour effective  
8/7/16.

Prison - Carl John L. A. Fry as full time replacement  
Correctional Officer Relief - COI - \$15.54/hour effective  
8/7/16.

Prison - Dean T. Smith as full time replacement Correctional  
Officer Relief - COI - \$15.54/hour effective 8/7/16.

Assessment - reclassification of Brooke E. Wright as full  
time Chief Assessor - Pay grade 10 - \$53,000/annually  
effective 8/14/16, based on full performance.

Mr. Mirabito asked for public discussion regarding the hiring of  
people with criminal records.

Mr. Mussare agreed with Mr. Mirabito's comments. These people need  
to find jobs.

Mr. Mirabito said there is dignity in work.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Paulette Clementoni presented a media release for Big  
brothers big sisters. Tanya Olaviany explained the need for  
volunteers. This program can also be used to fight the heroin  
epidemic. There is waiting list for bigs. The need is  
critical. All volunteers are screened.

Mr. Jim Mull talked about his experiences as part of the  
organization.

Mr. Mirabito suggested checking at the colleges for volunteers.

Mr. Mussare said he supports what Big Brothers Big Sisters are  
doing.

5.2 John Yingling announced that PADEP declared a drought watch  
in Lycoming County.

**6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment  
and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next  
regularly scheduled meeting as a work session on Tuesday, August  
9, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and  
seconded by Mr. Mirabito and passed (3-0), adjourned the  
Commissioners' Meeting at 10:41 a.m.